

**FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION  
REGULAR MEETING  
January 7, 2013  
MINUTES**

The regular session of the Flemington-Raritan Regional Board of Education was called to order in conformance with the "Sunshine Law" by the Board Secretary at 5:32 p.m. in the Auditorium at the J.P. Case Middle School.

The 2012-2013 Election results are attached.

The Oath of Office was administered to Justine Levine and Laurie Markowski by Stephanie Voorhees.

**Members Present**

Robin Behn*	Justine Levine
Dennis Copeland**	Doris McGivney
Bruce Davidson	Laurie Markowski
Anna Fallon	Patrick Larmore

**Members Absent**

Janine Foreman

\*arrived at 5:52 p.m.

\*\*arrived at 5:46 p.m.

Ms. Voorhees declared nominations open for President of the Flemington-Raritan Regional Board of Education for the 2012-2013 school year. Ms. McGivney nominated Patrick Larmore for President. No other Nominations were received. Nominations were closed.

On the motion of Ms. McGivney, seconded by Mr. Davidson, Mr. Larmore was nominated for President.

Aye:	Mr. Davidson	Ms. McGivney	Nay:	0	Abstain:	0
	Ms. Fallon	Ms. Markowski				
	Dr. Levine	Mr. Larmore				

Mr. Larmore declared nominations open for Vice President of the Flemington-Raritan Regional Board of Education for the 2012-2013 school year. Ms. McGivney nominated Dr. Copeland for Vice President. No other Nominations were received. Nominations were closed.

On the motion of Mr. Davidson, seconded by Ms. Fallon, Dr. Copeland was nominated for Vice President.

Aye:	Mr. Davidson	Ms. McGivney	Nay:	0	Abstain:	0
	Ms. Fallon	Ms. Markowski				
	Dr. Levine	Mr. Larmore				

On the motion of Ms. McGivney, seconded by Ms. Fallon, approval was given to affirm the New Jersey School Board Association Code of Ethics as attached.

Aye:	Mr. Davidson	Ms. McGivney	Nay:	0	Abstain:	0
	Ms. Fallon	Ms. Markowski				
	Dr. Levine	Mr. Larmore				

On the motion of Ms. McGivney, seconded by Ms. Fallon, approval was given to accept the resignation of Janine Foreman, Board Member, effective today, January 7, 2013.

Aye:	Mr. Davidson	Ms. McGivney	Nay:	0	Abstain:	0
	Ms. Fallon	Ms. Markowski				
	Dr. Levine	Mr. Larmore				

The Board moved to the Media Center to the Board Planning Session with Mary Ann Friedman from the NJSBA, as attached. Mr. Larmore left ill.

Ms. Behn arrived at 5:46 p.m.  
Dr. Copeland arrived at 5:52 p.m.

The Board returned to the Auditorium at 7:10 p.m. for the Regular Meeting.

On the motion of Ms. McGivney, seconded by Ms. Fallon, minutes of the Executive Session on December 3, 2012\* were approved viva voce.

**\*Dr. Levine and Ms. Markowski abstained.**

On the motion of Ms. Behn, seconded by Mr. Davidson, minutes of the Regular Meeting on December 3, 2012\* were approved viva voce.

**\*Dr. Levine and Ms. Markowski abstained.**

#### CITIZENS ADDRESSED THE BOARD

Denise Sawicki, Robert Hunter PTO President, distributed flyers for the Robert Hunter 50<sup>th</sup> year celebration concert.

#### SUPERINTENDENT'S REPORT

Mr. Nolan welcomed Dr. Levine and Ms. Markowski. He also shared that we are still putting the safety of the children first. Dr. Copeland thanked Mr. Nolan and the schools for making the schools safe.

#### REPORTS OF THE SECRETARY AND TREASURER OF SCHOOL MONIES

The Superintendent of Schools recommends that the Board of Education accept the monthly financial reports of the School Business Administrator/Board Secretary and the Treasurer of School Monies for the month of October 2012 and further certifies that no major account or fund has been over expended in violation of 6A: 23-2.11(b), and that sufficient funds are available to meet the district's known financial obligations for the remainder of the fiscal year 2012-2013.

I, Stephanie Voorhees, School Business Administrator/Board Secretary certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of 6A:23-2.11(a), as of October 31, 2012. As of these dates, sufficient funds are available to meet the district's known financial obligations for the remainder of school year 2012-2013.

On the motion of Mr. Davidson, seconded by Ms. McGivney, approval was given to accept the Reports of the Secretary and Treasurer of School Monies for the month of October 2012:

Aye:	Ms. Behn	Dr. Levine	Nay:	0	Abstain:	0
	Dr. Copeland	Ms. Markowski				
	Mr. Davidson	Ms. McGivney				
	Ms. Fallon					

#### PERSONNEL

The next meeting is yet to be determined.

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations and Leaves of Absence

**All Personnel items were approved under one motion made by Dr. Copeland, seconded by Dr. Levine.**

1. Approval was given to amend the motion of November 19, 2012:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Burns	Rebecca	RFIS	Gr. 6 LA	Disability Leave	March 11, 2013-April 29, 2013
					Family Leave/NJ Paid	April 30, 2013-June 28, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Burns	Rebecca	RFIS	Gr. 6 LA	Disability Leave	<b>February 25, 2013</b> -April 29, 2013
					Family Leave/NJ Paid	April 30, 2013-June 28, 2013

2. Approval was given to amend the motion of August 20, 2012:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Campbell	Kristen	JPC	Support Skills/Math	Disability Leave	November 12, 2012-January 3, 2013
					Family Leave	January 4, 2013-April 1, 2013

to read:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Campbell	Kristen	JPC	Support Skills/Math	Disability Leave	November 12, 2012- <b>January 4, 2013</b>
					Family Leave/NJ Paid	<b>January 7, 2013</b> -April 1, 2013

3. Approval was given for the following certificated staff members to take days without pay for personal reasons:

Item	Last Name	First Name	Location	Dates
a.	Force	Patricia	CH	February 22, 2013
b.	Hayes	Lindsay	RFIS	February 22, 2013
c.	Stess	Susan	RFIS	December 21, 2012 (to confirm)
d.	Kelliher	Pamela	RH	January 18, 2013

4. Approval was given for the following staff members to take a maternity leave as follows:

Item	Last Name	First Name	Loc	Grade	Leave	Anticipated Date(s)
a.	Galletta	Suzanne	BS	Grade 1	Disability Leave	March 11, 2013-May 10, 2013
					Family Leave/NJ Paid	May 13, 2013-June 28, 2013
					Family Leave/NJ Paid	September 3, 2013-November 30, 2013
b.	Miller	Jennifer	JPC	LLD	Disability Leave	April 29, 2013-June 20, 2013
					Family Leave/NJ Paid	September 3, 2013-November 22, 2013

c.	Chardoussin	Katie	RFIS	LLD	Disability Leave Family Leave/NJ Paid	April 22, 2013-May 17, 2013 May 20, 2013-June 28, 2013
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5. Approval was given to transfer Emil Bontempo, Health and Physical Education Teacher at Barley Sheaf School to Health and Physical Education Teacher and Athletic Director at J.P. Case Middle School. Effective date to be determined based on 60-day notice requirement.
6. Approval was given to employ the following staff members. These candidates will be highly-qualified for these positions. Fingerprinting and health exam required.

Item	Last Name	First Name	Position/Loc	Date	Salary/Degree/Step	Certification/College
a.	Weil	Meredith	Media Specialist/FAD	January 8, 2013	\$49,390 prorated/ BA+15/3-4	Associate School Library Media Specialist/Rutgers
b.	Hernandez		Health & Physical Education/BS	TBD, based on 60 day notice requirement	\$48,090 prorated/ BA/1-2	CEAS-Health & Physical Education/Kean University

7. Approval was given to accept the resignation of Mary Jane Thomas, Speech Language Specialist at Francis A. Desmares School, effective February 28, 2013, for the purpose of retirement.
8. Approval was given to appoint the following staff member as follows for the 2012-2013 school year:

Item	Last Name	First Name	Position/Location	Appointment
a.	O'Brien	Megan	School Counselor/JPC	Anti-Bullying Specialist

#### Non-Certified Staff – Appointments, Resignations & Leaves of Absence

9. Approval was given to confirm Mary Ann **Larsen**, Cafeteria Aide at Francis A. Desmares School, to take a family leave from December 10, 2012 to December 17, 2012.
10. Approval was given to employ Christine **Kilcomons**, Cafeteria Aide at Robert Hunter School, effective January 8, 2013. Salary to be \$14.00 per hour for a maximum of 2.5 hours per day, five days per week. Fingerprinting and health exam required.
11. Approval was given to confirm the transfer of Joan **Ribaud**, Curriculum Secretary, to Secretary to the Assistant Superintendent, effective January 2, 2013.
12. Approval was given to confirm the resignation of Lucille **Polizzi**, Cafeteria Aide at Robert Hunter School, effective December 19, 2012.
13. Approval was given to amend the motion of May 7, 2012:  
for Kathryn Atanasio, Health Office Secretary at Reading-Fleming Intermediate School, to change her employment status from full-time to .5 with a two-day and then three-day work week schedule, effective September 4, 2012 through January 31, 2013.  
to read:  
for Kathryn Atanasio, Health Office Secretary at Reading-Fleming Intermediate School, to change her employment status from full-time to .5 with a two-day and then three-day work week schedule, effective September 4, 2012 through June 28, 2013.
14. Approval was given to amend the motion of June 6, 2012:  
to employ Rita Flynn as .5 Health Office Secretary (Job Share) at Reading-Fleming Intermediate School, with a three-day and then two-day work week schedule, effective September 4, 2012 through January 31, 2013. Salary to be \$37,620, prorated, based on Step 1, with no experience, of the 2012-2013 10-Month Secretarial Guide. Fingerprinting and health exam required.

to read:

to employ Rita Flynn as .5 Health Office Secretary (Job Share) at Reading-Fleming Intermediate School, with a three-day and then two-day work week schedule, effective September 4, 2012 through June 28, 2013. Salary to be \$37,620, prorated, based on Step 1, with no experience, of the 2012-2013 10-Month Secretarial Guide. Fingerprinting and health exam required.

15. Approval was given to amend the motion of December 3, 2012:

for the following non-certificated staff member to take days without pay for personal reasons:

Item	Last Name	First Name	Location	Dates
a.	Manzi	Beth	RH	December 6, 7 & 10, 2012

to read:

for the following non-certificated staff member to take days without pay for personal reasons:

Item	Last Name	First Name	Location	Dates
a.	Manzi	Beth	RH	<b>December 6 &amp; 10, 2012</b>

#### All Staff – Additional Compensation

16. Approval was given to amend the motion of October 22, 2012, #13 item b:

to employ the following staff member for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Location	Purpose	Max. Hours	Rate
b.	Spencer	Jesse	JPC	Lunch Duty-1/2/13-5/3/13	39 days	\$669.44

to read:

to employ the following staff member for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Location	Purpose	Max. Hours	Rate
b.	Spencer	Jesse	JPC	Lunch Duty-1/2/13-5/3/13	<b>0</b>	<b>\$0</b>

17. Approval was given to amend the motion of August 20, 2012, #25, item 57

to employ the following staff member for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Location	Purpose	Max. Hours	Rate
57.	Castellano	Samantha	JPC	Lunch Duty	90 days	\$1,544.85

to read:

to employ the following staff member for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Location	Purpose	Max. Hours	Rate
57.	Castellano	Samantha	JPC	Lunch Duty	<b>129 days</b>	<b>\$2,214.29</b>

18. Approval was given to amend the motion of December 3, 2012, #11:

to employ the following staff member for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
19.	Schultz	Dan	JPC	Theatre Technician	N/A	\$3,307.52

to read:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
19.	Schultz	Dan	JPC	Theatre Technician	N/A	<b>\$29.80</b>

19. Approval was given to amend the motion of August 20, #25 item 22:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
22.	Schultz	Dan	JPC	Theatre Service Coordinator	N/A	\$3,082.50

to read:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
22.	Schultz	Dan	JPC	Theatre Service Coordinator	N/A	<b>\$3,307.52</b>

20. Approval was given to employ the following staff members for additional compensation during the 2012-2013 school year:

Item	Last Name	First Name	Loc	Purpose	Max. # of Hours	Rate
a.	Abel	Mary Frances	RH	After School Homework Sessions	25/hrs shared	\$29.80/hr
b.	Bishop	Alison	RH	After School Homework Sessions	25/hrs shared	\$29.80/hr
c.	Cinquemani	Tiffany	RH	After School Homework Sessions	25/hrs shared	\$29.80/hr
d.	Ciurczak	Leah	RH	After School Homework Sessions	25/hrs shared	\$29.80/hr
e.	Flavin	Patricia	RH	After School Homework Sessions	25/hrs shared	\$29.80/hr
f.	Glanzmann	Deborah	RH	After School Homework Sessions	25/hrs shared	\$29.80/hr
g.	Kelliher	Pamela	RH	After School Homework Sessions	25/hrs shared	\$29.80/hr
h.	Tremel	Jill	RH	After School Homework Sessions	25/hrs shared	\$29.80/hr
i.	Ciasulli	Nadine	JPC	Parent-Teacher Conference	N/A	1/400 annual salary
j.	Chardoussin	Katie	RFIS	One additional conference evenings to accommodate 6 <sup>th</sup> grade overflow	NA	1/400 annual salary
k.	Librizzi	Susan	RFIS	One additional conference evenings to accommodate 6 <sup>th</sup> grade overflow	NA	1/400 annual salary
l.	Fisher	Michele	RH	Strategies for Success	2/hrs	\$29.80/hr
m.	Hillebrecht	Patricia	RH	Strategies for Success	2/hrs	\$29.80/hr
n.	McPeck	Megan	RH	Strategies for Success	2/hrs	\$29.80/hr
o.	Thornton	Lisa	FAD	Media Center Transition	24/hrs	Hourly
p.	DiBetta	Crystal	RH	Media Center Curriculum	90/hrs shared	\$32.88/hr
q.	Handren	Marisa	JPC	Media Center Curriculum	90/hrs shared	\$32.88/hr
r.	Reed	Christine	RFIS	Media Center Curriculum	90/hrs shared	\$32.88/hr
s.	Slomczewski	Gregory	BS	Media Center Curriculum	90/hrs shared	\$32.88/hr
t.	Sullivan	Hildred	CH	Media Center Curriculum	90/hrs shared	\$32.88/hr
u.	Fontanez	Sarah	RH	Guidance Curriculum	40/hrs shared	\$32.88/hr
v.	Goodfellow	Ellen	CH	Guidance Curriculum	40/hrs shared	\$32.88/hr
w.	Povall	Cynthia	BS	Guidance Curriculum	40/hrs shared	\$32.88/hr
x.	Veltri	Mary	FAD	Guidance Curriculum	40/hrs shared	\$32.88/hr
y.	Leslie	Patricia	RH	RH ESL Learning Lab	50/hrs shared	\$29.80/hr
z.	Zarecki	Erin	RH	RH ESL Learning Lab	50/hrs shared	\$29.80/hr
aa.	DeGenova	Sherrill	CH	Preparation for Parent Advisory Meeting Presentation	1.5/hrs	\$32.88/hr
bb.	Abel	Mary Frances	RH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
cc.	Bishop	Alison	RH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
dd.	Cinquemani	Tiffany	RH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
ee.	Ciurczak	Leah	RH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
ff.	Dolan	Elizabeth	BS	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
gg.	Flavin	Patricia	RH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr

hh.	Gerry	Laurie	CH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
ii.	Glanzmann	Deborah	RH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
jj.	Goodfellow	Ellen	CH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
kk.	Gravett	Julie	BS	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
ll.	Handren	Marisa	JPC	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
mm.	Hoffmann	Joanne	JPC	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
nn.	Kelliher	Pamela	RH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
oo.	Mitcheltree	Susan	CH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
pp.	Mykulak	Marissa	FAD	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
qq.	O'Brien	Megan	JPC	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
rr.	Petto	Suzanne	CH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
ss.	Pirog	Michelle	JPC	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
tt.	Povall	Cynthia	BS	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
uu.	Stephan	Laura	FAD	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
vv.	Tremel	Jill	RH	Homework Club Advisor-Grant	25/hrs shared	\$29.80/hr
ww.	Pompei	Dana	RFIS	Homework Club Advisor-Grant	25/hrs	\$29.80/hr
xx.	Zarzecki	Erin	RH	Home Instruction	100/hrs	\$29.80/hr
yy.	Corson	Seth	JPC	CPR/AED-Lunch Duty	3/hrs	\$32.88/hr
zz.	Falowski	Cynthia	RFIS	CPR/AED-ERT	3/hrs	\$32.88/hr
aaa.	Polizzi	Lucille	RH	CPR/AED-Cafeteria Aide	3/hrs	Hourly
bbb.	Servetnick	Kimberly	CH	CPR/AED-ERT	3/hrs	\$32.88/hr
ccc.	Gallagher	Eleene	RH	Student Evaluations	10/hrs	Hourly
ddd.	Hoffman	Joanne	JPC	Student Evaluations	40/hrs	Hourly
eee.	Katz	Beth	CH	Student Evaluations	10/hrs	Hourly
fff.	Mazzetta	Kay	CH	Student Evaluations	5/hrs	Hourly
ggg.	Ricard	Debra	RH	Strategies for Success	2/hrs.	\$29.80/hr.

Ms. Fallon asked for clarification regarding Homework Club stipends. Mr. Bland explained. Ms. Behn asked why this not at all the schools. Mr. Bland noted Dr. Hutto budgeted to meet her student's population.

**\*Ms. Behn voted no to Item number 20 A through H.**

21. Approval was given to amend the motion of October 8, 2012:

to employ the following staff member for additional compensation during the 2012-2013 school year.

Item	Last Name	First Name	Loc.	Purpose	Max Hours	Salary
dd.	Wright	Ameloisa	RFIS	RFIS ESL Learning Lab	50 hrs.	\$32.88

to read:

to employ the following staff member for additional compensation during the 2012-2013 school year.

Item	Last Name	First Name	Loc.	Purpose	Max Hours	Salary
dd.	Wright	Ameloisa	RFIS	RFIS ESL Learning Lab	50 hrs.	<b>\$29.80</b>

22. Approval was given to compensate the following staff member for unused sick and vacation time as follows:

Item	Last Name	First Name	Location	Sick Days	Vacation Days
a.	Borucki	Sandra	CO	117	25

**Substitutes**

23. Approval was given to employ the following applicants as Substitutes for the 2012-2013 school year pending fingerprinting:

Item	Last Name	First Name	Position(s)	Certification(s)
a.	McDonough	Kaitlin	Teacher, Teacher Assistant	CEAS-Elementary School Teacher K-5
b.	Bartushak	Leeann	School Nurse	County Substitute Certificate -1/2/16, Nursing License 5/31/14
c.	Buchala	Megan	Teacher, Teacher Assistant	Elementary K-5, Students with Disabilities
d.	Conway	Caitlin	Teacher, Teacher Assistant	CEAS-Elementary Math Specialization Gr. 5-8, CEAS-Elementary Language Arts Specialization Gr. 5-8
e.	Gohil	Neha	Teacher, Teacher Assistant	Substitute Certificate-expires 1/2/18
f.	Colantuono	Karin	Teacher, Teacher Assistant, Library Clerk	Teacher of English
g.	Thornton	Lisa	Library Clerk	N/A
h.	Polizzi	Lucille	Secretary, Cafeteria Aide	N/A

**Field Placements**

24. Approval was given for the following students to observe classes during the 2012-2013 school year:

Item	Last Name	First Name	From	Location
a.	Faber	Ashlyn	Hunterdon County Polytech	Barley Sheaf
b.	Vergara	Jemimah	Kean University	Francis A. Desmares
c.	Roberts	Ashley	Bloomsberg University	Francis A. Desmares
d.	Attanasio	Alyssa	James Madison University	Copper Hill

25. Approval was given of the following student teachers for the 2012-2013 school year, pending fingerprinting:

Candidate/College/Univ.	Cooperating Teacher	Location/Position	Dates
Semira Markos/Kean	Peter Boelhouwer	J.P. Case Middle School/Social Studies, Grade 8	1/22/2013-5/3/2013
Nicole Jerzewski/Kean	Katie Vaccarino	Robert Hunter/Resource	1/18/2013-5/14/2013

**Professional Development/Travel**

26. Approval was given of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's professional development plan.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (See Below)	Max.Amt.
a.	Hennessy	Elizabeth	iPads Digital Publications, New Brunswick, NJ	January 23, 2013	R	\$160
b.	Sibilia	Peter	Preparing for PARCC: NJ Next Generation Assessment System, Monroe Twp., NJ	January 11, 2013	M	\$25
c.	TenKate	Kelliann	Preparing for PARCC: NJ Next Generation Assessment System, Monroe Twp., NJ	January 11, 2013	M	\$25
d.	DeGenova	Sherill	Social Skills Training by Eden, Monroe Twp., NJ	January 11, 2013	R	\$75
e.	Chesseri	Brenda	Social Skills Training by Eden, Monroe Twp., NJ	January 11, 2013	R, M	\$95
f.	Baker	Carol	Preparing for PARCC: NJ Next Generation Assessment System, Monroe Twp., NJ	January 11, 2013	R, M	\$190

g.	Pollock	Sandra	Preparing for PARCC: NJ Next Generation Assessment System, Monroe Twp., NJ	January 11, 2013	R, M	\$190
h.	Bartley	Jeanne	Maximizing Your Language Therapy, Parsippany, NJ	January 9, 2013	R, M	\$240

Aye: Ms. Behn      Ms. Markowski      Nay: **\*Ms. Behn #20 A-H**      Abstain: 0  
 Mr. Davidson      Ms. McGivney  
 Ms. Fallon      Dr. Copeland  
 Dr. Levine

#### CURRICULUM

The next meeting is yet to be determined.

**The Curriculum item was approved under one motion made by Ms. Fallon, seconded by Mr. Davidson.**

Approval was given to employ Good Grief, consultant, to prepare and present a workshop entitled “Supporting Students Through the Grieving Process” to be held on February 15, 2013 at a rate not to exceed \$250.

Aye: Ms. Behn      Ms. Markowski      Nay: 0      Abstain: 0  
 Mr. Davidson      Ms. McGivney  
 Ms. Fallon      Dr. Copeland  
 Dr. Levine

#### FACILITIES/OPERATIONS

The next meeting will be January 16, 2013.

**The Facilities/Operations item was approved under one motion made by Mr. Davidson, seconded by Ms. Behn.**

Approval was given to submit the following projects to the New Jersey State Department of Education as “Energy Service Projects” where by State funding will not be requested. The Long Range Facilities Plan will also be amended to include the following projects:

- a. Barley Sheaf Elementary School – Energy Related Upgrades
- b. Francis A. Desmares Elementary School – Energy Related Upgrades
- c. Robert Hunter Elementary School – Energy Related Upgrades
- d. Copper Hill Elementary School – Energy Related Upgrades
- e. Reading-Fleming Intermediate School – Energy Related Upgrades
- f. J.P. Case Middle School – Energy Related Upgrades

Each project noted above to be submitted to the New Jersey State Department of Education under a separate project application.

Mr. Davidson noted the Energy Plan is underway and a large portion will be completed by the summer of 2013.

Aye: Ms. Behn      Ms. Markowski      Nay: 0      Abstain: 0  
 Mr. Davidson      Ms. McGivney  
 Ms. Fallon      Dr. Copeland  
 Dr. Levine

#### TRANSPORTATION

The next meeting will be January 9, 2013.

#### FINANCE

The next meeting is yet to be determined.

**All Finance items were approved under one motion made by Mr. Davidson, seconded by Ms. Behn.**

1. Approval was given of the attached transfer list from November 9, 2012 to December 10, 2012.

2. Approval was given of the attached bill list for the month of December 2012 totaling \$2,159,849.35.

Aye: Ms. Behn                      Ms. Markowski                      Nay: 0    Abstain: 0  
       Mr. Davidson                Ms. McGivney  
       Ms. Fallon                    Dr. Copeland  
       Dr. Levine

### COUNTY SCHOOL BOARDS ASSOCIATION

The next meeting is scheduled for January 10, 2013.

### NEW JERSEY SCHOOL BOARDS ASSOCIATION/LEGISLATIVE ADVISOR

No report

### POLICY

The next meeting is yet to be determined.

### INFORMATION ITEMS

1. Drills to date for the 2012-2013 School Year:

Month	Fire Drills					
	BS	CH	FAD	JPC	RFIS	RH
<b>Sept</b>	9/10	9/19	9/10	9/7	9/7	9/10
<b>Oct</b>	10/3	10/8	10/10	10/4	10/18	10/24
<b>Nov</b>	11/9	11/16	11/19	11/19	11/21	11/12
<b>Dec</b>	12/11	12/19	12/14	12/3	12/20	12/3

Month	Security					
	BS	CH	FAD	JPC	RFIS	RH
<b>Sept</b>	9/14	9/18	9/14	9/14	9/21	9/27
<b>Oct</b>	10/17	10/4	10/19	10/15	-----	10/9
<b>Nov</b>	11/19	11/26	11/9	11/28	11/28	11/29
<b>Dec</b>	12/17	12/17	12/10	12/18	12/10	12/11

2. Suspensions for the month of December:

School	Reason for Suspension	Duration
J.P. Case	Terroristic Threat	One Day

3. Harassment, Intimidation & Bullying Investigations for the 2012-2013 school year:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
Reading-Fleming	11/27/12	8	Yes	Remedial actions outlined in report
Reading-Fleming	11/26/12	9	No	Remedial actions outlined in report
Reading-Fleming	11/26/12-12/3/12	10	No	Remedial actions outlined in report
J.P. Case	Began in 6 <sup>th</sup> Grade through 11/8/12	6	No	Remedial actions outlined in report
J.P. Case	12/4/12	7	No	None
J.P. Case	12/4/12	8	No	None
J.P. Case	12/4/12	9	No	None
J.P. Case	12/10/12 and various times throughout the year	10	No	Remedial actions outlined in report
J.P. Case	November 2012 to present	11	Yes	Remedial actions outlined in report
Copper Hill	11/28/12	1	No	Remedial actions outlined in report

## MISCELLANEOUS

**All Miscellaneous items were approved under one motion made by Ms. Markowski, seconded by Ms. McGivney.**

1. Approval was given to appoint the Superintendent of Schools as the representative to the Hunterdon County ESC Board for the 2013 calendar year.
2. Approval was given of the revised 2012-2013 Student Calendar, as attached.
3. Approval was given of the revised 2012-2013 Secretarial Calendar, as attached.
4. Approval was given of the settlement agreement regarding student #502518, as attached, contingent upon the insurance carriers' approval of the agreement to pay the attorney fees and costs.\*

**\*Ms. Behn voted no to Item #4.**

5. Approval was given to amend the motion of October 22, 2012:

to employ Gabrielle Bonnavent to translate during parent/teacher conferences at Francis A. Desmares School, November 12, 13, 14 and 15, 2012 for a maximum of 7 hours at a rate of \$29.80 per hour.\*

to read:

to employ Gabrielle Bonnavent to translate during parent/teacher conferences at Francis A. Desmares School, November 12, 13, 14 and 15, 2012 for a maximum of **11.5** hours at a rate of \$29.80 per hour.\*

**\*Ms. McGivney voted no to Item #5.**

6. Approval was given to confirm a contract with the Educational Based Services (EBS), Department of Education approved provider, to provide speech language services beginning December 18, 2012 at a rate of \$72/hour, not to exceed 40 hours per week.
7. Approval was given to submit the District's 2012-2013 Annual Statement of Assurance (SOA) to the New Jersey Department of Education as attached.
8. Approval was given to employ Julia Hatamyar as Piano Accompanist for school concerts/rehearsals during the 2012-2013 school year for a maximum of 50 hours at an hourly rate of \$60.
9. Approval was given to employ Jeannine Roberts as Orchestra Accompanist for school concerts/rehearsals during the 2012-2013 school year for a maximum of 14 hours at an hourly rate of \$60.

Ms. Behn noted that she was very upset with our Legal Counsels presentation of Item #4. Mr. Nolan noted that the outlined changes occurred in the Judge's Chambers. Ms. Fallon asked for more general education regarding these settlements. Mr. Nolan asked the Board not to table the item, due to timing.

Aye:	Ms. Behn	Ms. Markowski	Nay:	<b>Ms. Behn #4</b>	Abstain:	0
	Mr. Davidson	Ms. McGivney		<b>Ms. McGivney #5</b>		
	Ms. Fallon	Dr. Copeland				
	Dr. Levine					

## CORRESPONDENCE

A parent letter was received regarding the school calendar on December 21, 2012. Mr. Nolan responded.

OLD BUSINESS

Ms. Fallon asked if the President and the Vice President will determine the committees. Dr. Copeland responded, yes, the Board Members have to email their interests to Patrick Larmore and Dennis Copeland. The committees will be appointed, January 28<sup>th</sup>. The current committees are in place until the new appointments are made.

NEW BUSINESS

None

CITIZENS ADDRESS THE BOARD

Denise Sawicki, Robert Hunter PTO President, posed a question on behalf of another parent. Mr. Nolan asked he be forwarded this question.

Ms. Behn complimented the Music Teacher at Robert Hunter. The teacher was very passionate about her work with the children.

ADJOURN

On the motion of Ms. McGivney, seconded by Ms. Behn, the meeting was adjourned at 7:41 p.m.

Respectfully Submitted,

Stephanie Voorhees  
Business Administrator/Board Secretary

Upcoming Board Meetings

January 28

February 4

February 7-Board Planning Session

February 25

March 4

March 18

April 8

April 22

May 6- District Re-organization

May 20

June 3

June 17

July 22

August 26

September 9

September 23

October 7

October 21

November 4

November 18

December 2

December 16